



*Historic Vacation Homes on Hanalei Bay*

## **Kauikeolani Estate or Beachfront Cottages Wedding & Event Terms**

Planners, guests and vendors should contact Hanalei Land Company prior to a function of any kind, as this property requires careful consideration of tent set up, parking, lighting, rest rooms, house use, security and safety issues. **Our terms and policies are as follows...**

Additional \$3,000.00 venue/site fee.

All 3 beachfront cottages must be rented for a minimum of 3 nights.

Kauikeolani Estate must be rented for a minimum of one week.

\$2500 refundable security deposit, signed Wedding & Event Terms and signed Rental Contract are due within 10 days of booking. Balance is due 60 days prior event.

If an event is cancelled outside of 60 days, the deposit is refunded less a hundred dollar cancellation fee. If cancelled within 60 days of the event, the deposit and rent are forfeited. If we can re-rent the property, we will refund any re-rented portion to you.

\$3 million Additional Insured Policy required for 3 days (day before, day of, and day after) naming Kauikeolani, LLC. and Hanalei Land Company, LLC.

Maximum number of guests not to exceed 100 people.

All guests and staff must park in designated parking areas. Vendors may use access ways for loading and unloading only. **NO PARKING ON EMPTY BEACH FRONT LOT.**

Our kitchens are not commercial kitchens, therefore all cooking and preparation must follow state health laws. Caterers are fully responsible for leaving kitchen and eating areas clean. All surfaces and appliances should be cleared of food and waste. Floors should be swept and mopped to discourage pests and rodents. Failure to comply will result in a fine to the guest. Please no dumping of ice on lawn or plantings!

All garbage and recyclables must be bagged and disposed of or left in a designated area.

Tents, tables, chairs, generators, lighting, etc. are not provided by Hanalei Land Company, but must be rented for a larger event.

For events larger than 20 people, portable toilets **MUST** be rented.

There is no smoking in, or within 20 feet of, the homes. Guest is responsible for removing cigarette butts from lawn and common areas.

Reception must be held outside, on the grounds, **NOT** in the houses. Any damage to lawn, plantings, or irrigation will result in security deposit retention.

Noise curfew is 10:00pm. Music and excessive noise must cease at this time. Vendors that do not adhere to this rule will be banned.

Contact and Emergency numbers are posted in the **GUEST INFORMATION BOOK** in each rental unit.

### **I acknowledge and understand these house rules:**

Name \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_